

# SBS TIMELINE FOR CAREER TRACK PROFESSOR TITLES PROMOTION REVIEWS

## UPDATED SPRING 2022

(NOTE: TIMELINES FOR P&T/CS&P AND 3<sup>RD</sup> YEAR RETENTION REVIEWS DIFFER)

Date	Point person	Action	Comments
<b>March 31, 2022</b>	<b>H/D</b>	SBS needs finalized list of all candidates going up this academic year	
August 30 (recommended)	<b>H/D</b>  <b>Unit committee</b>	Completed dossiers due to the unit  Unit committee should begin their review	
September 30 (recommended)	<b>H/D</b>	Dossier submitted to Head/Director for review and evaluation	
<b>October 21 (firm)</b>	<b>H/D</b>	Career Track dossiers for those with Professor titles due to SBS Dean's office, to include unit recommendation and H/D recommendation	No external reviewer letters needed. See <b>SBS Guidelines for CT Professor Titles</b>
Through November 30	<b>SBS CT Professor Titles Promotion Committee</b>	College Career Track Promotion Committee reviews dossiers	
December 9 (firm)	<b>Dean</b>	Dean reviews dossiers and submits to Provost	
Late Spring (likely April 28, 2023)	<b>Provost</b>	Provost decision letters are sent via email.	