



Guideline Title: RECORDING OF RECRUITMENT PRESENTATIONS

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PURPOSE AND SUMMARY

All recruitment and employment activities for the University of Arizona are conducted in accordance with applicable University, state and federal laws, regulations, and policies concerning equal employment opportunity and affirmative action.

The purpose of these guidelines is to ensure that the University of Arizona will attract and retain the most highly qualified workforce available to us. It is our intention to set the standard for fair and equitable recruitment practices.

SCOPE

These guidelines are specifically concerned with the recruitment phase of the selection process and addresses the recording of job candidate presentations.

GUIDELINES

Generally, applicants for SBS faculty positions will be informed in the job posting if any of their public presentations, including research and teaching presentations, might be audio or video recorded by the University. The recordings are intended to ensure that voting eligible members of the relevant unit have access to information in the event they are unable to attend the presentation(s). Any recordings that are made will be subject to the university retention schedule and will be accessible only to authorized University personnel.