

SBS Grade Appeal Form

Student Statement

Student name: _____ Date: _____

Email address: _____ Tel: _____

SID: _____ Course: _____ Instructor: _____

Semester: _____ Grade awarded: _____ Grade expected: _____

Class standing: FR, SO, JR, SR. (circle)

Reason for appeal of grade awarded: Additional sheets may be attached.

IMPORTANT!

Note: It is essential that you state your case clearly and thoroughly. You may present specific situations, but in all instances, you must document your presentation by including syllabus, reports and papers graded and returned, examinations, notes taken during conferences, and any other material you deem relevant. Be sure to give specific statements as to why the grade should be changed.

Student's Signature: _____ Date: _____

Dean's Office Signature: _____ Date: _____

*This form is to be returned to: Isabel Contreras, SBS Dean's Office, Douglass Bldg., Room 200W.



College of Social
& Behavioral Sciences