REMOTE INSTRUCTORS INFORMATION

**Asynchronous Learning**
- Create learning experiences for students to work at their own pace
- Time to absorb content

**Give Explicit Instructions**
- Outline deliberate instructions with completion time

**Specify Expectations**
- Detail task requirements and length clearly

**Less Is More**
- Prioritize and be realistic – assignments might take twice as long

**Identify Lesson Objectives**
- Be intentional
- Identify clear learning objectives and assessment outcomes

**Communicate Consistently**
- Reach out regularly to students
- Track down students that fall behind

**Be Empathetic**
- Assign reasonable workload
- Encourage students to balance online with offline
- Connect with one another

**Be Online For ‘Office Hours’**
- Be available during ‘office hours’ to provide support, answer questions or clarify confusion

**Seek Student Feedback**
- Ask for feedback about their workload, emotional state, learning preferences and pace