



REMOTE INSTRUCTORS INFORMATION

▶ **Asynchronous Learning**

- Create learning experiences for students to work at their own pace
- Time to absorb content

▶ **Give Explicit Instructions**

- Outline deliberate instructions with completion time

▶ **Specify Expectations**

- Detail task requirements and length clearly

▶ **Less Is More**

- Prioritize and be realistic – assignments might take twice as long

▶ **Identify Lesson Objectives**

- Be intentional
- Identify clear learning objectives and assessment outcomes

▶ **Communicate Consistently**

- Reach out regularly to students
- Track down students that fall behind

▶ **Be Empathetic**

- Assign reasonable workload
- Encourage students to balance online with offline
- Connect with one another

▶ **Be Online For 'Office Hours'**

- Be available during 'office hours' to provide support, answer questions or clarify confusion

▶ **Seek Student Feedback**

- Ask for feedback about their workload, emotional state, learning preferences and pace